**LSCLS Fall Board Meeting**

**October 14, 2015**

Conference Call

1. Call to order………………………………………………………………Michele Werner

* 19:03 called to order by Michele Werner
* 14 members present: Michele Werner, Cheryl Caskey, Gaye Brunson, Mary Muslow, Stephanie Blackburn, Rosalie Hendrix, Joette Taylor, Debbie Fox, Norma Bivona, Annette Hebert, Karen Williams, Mary Mitchell, Bonnie Jo Taylor, Karie Hovis

1. Minutes…………………………………………………………………….Michele Werner

* Michele Werner made a motion to accept the minutes from the Spring meeting.
* Stephanie Blackburn moved to approve the minutes from the Spring 2015 Business Meeting.
* Seconded by Mary Muslow

1. Treasurer’s Report…………………………………………………… Joette Taylor

* Report Submitted
* Financial statement through Fiscal Year (July 1, 2014 – June 30, 2015)
* Income stated: $3,858.25
* Expenses stated: $14,456.98
* Total assets stated: $63,865.02
* Total income appears low because 2014 convention income was deposited prior to July 1, 2014 causing our net loss for the fiscal year.
* The CD that had been cashed out in the spring in anticipation of hiring a lobbyist was reinvested in a 6 month CD at 0.3%. The other 2 CDs were reinvested in 1 year CDs at 0.65%.
* Expenses within budget except the following exceptions: Nominations over budget $11. Convention was over due to the seed money provided for the 2015 meeting; Spring vote passed to increase our convention budget to $100 per year to accommodate that future expenditure. Expenses for our national student forum chair were included in the president’s expenses for the 2014 national meeting.
* ASCLS dues are still coming via auto-deposit; this year’s income was slightly below last year’s income.

1. President’s Report…………………………………………………….Michele Werner

* Report Submitted
* Phone campaign in progress to contact lapsed members. Current membership is 173; which is down significantly compared to last year. All area reps have been sent an updated list and have been asked to contact lapsed members in their areas.
* Main goal of LSCLS 2015-2016 is to update the bylaws and SOPs and submit to national bylaw chair using new template. Cheryl Caskey and Stephanie Blackburn stated that the bylaws were submitted in 2012 to Hollie Weinberg but it appears they were not received by national bylaws committee.
* Norma Bivona has been appointed Student Forum & Young Professional Advisor.
* Annette Hebert agreed to represent Area V until elections at the Spring 2016 meeting.

1. President-Elect’s Report……………………………………………Karen Williams

* Report Submitted
* Two LSCLS members participating in Leadership Academy: Gretchen Brocksmith and Karen Williams .They are working together on this year’s Leadership Academy project.
* Karen is undergoing mentoring from Michele.

1. Past President’s Report…………………………………………….Stephanie Blackburn

* Nothing to report

1. Region VII Report……………………………………………………..Karen Chandler

* No report

1. Area I Report…………………………………………………………….Patti Bouillon

* Actively contacting lapsed members in Area 1.

1. Area II Report……………………………………………………………Rosalie Hendrix

* Report Submitted
* Area II: 86 current members; 32 lapsed members. Twenty-two of the lapsed members were contacted via email; the other 10 have bad email addresses and will receive letters in the mail.
* Area II meetings are held regularly.

1. Area III Report…………………………………………………………..Kim Middleton

* Nothing to report.

1. Area IV Report…………………………………………………………..Becky See

* No report

1. Area V Report……………………………………………………………Vacant

* Helen Hebert to represent Area V until elections at Spring 2016 meeting.

1. Area VI Report…………………………………………………………..Deborah Fox

* Mailings sent to 110 renewed members; certificates sent to 60 new members.
* Area numbers are down; will contact lapsed members in Area VI.

1. Area VII Report………………………………………………………….Patsy Jarreau

* No report

1. Awards………………………………………………………………………Meagan Fryday

* No report

1. Nominations Chair…………………………………………………….Mary Muslow

* Report submitted
* Will be accepting nominations in 2016 for the positions of:

Secretary (2016-2017)

Area V Representative (Lafayette) (2016-2019)

First Year Professional Chair (2016-2017)

1. Student Bowl…………………………………………………………….Mary Muslow

* Nothing to report

1. Career Recruitment…………………………………………………..Mary Mitchell

* Contacted Caddo & Bossier Parish School Boards to offer services as speaker for Career Day, to present program for science classes, enrichment classes, or science related clubs/organizations. Have been contacted by both school boards as to type of presentation available.
* Will speak to BPCC Phlebotomy students regarding continuing through a career ladder program.
* LSU CLS students each speak to one or two classrooms as part of their management coursework; positive feedback has been received from this outreach.
* All members are encouraged to make a real effort to speak to some high school or college group in the coming year. Mary has presentations available for use; ASCLS website has recruitment presentations available, too. Contact Mary at [purple47quilt@yahoo.com](mailto:purple47quilt@yahoo.com) for assistance. Mary will give presentations if able.

1. Education and Scholarships……………………………………….Debbie Wisenor

* No report

1. Web Master………………………………………………………………Evan Ashley

* Report submitted
* Contact Evan at [evan.c.ashley@gmail.com](mailto:evan.c.ashley@gmail.com) if you have something to post on website, suggestion for website, or for updates to website.
* LSCLS has a Facebook page; members can post, but use discretion and stick to medical topics.

1. News Letter………………………………………………………………Evan Ashley

* Report submitted
* Area reps are requested to provide small article to introduce themselves and share goals for their area.
* Thank you to everyone that provided articles and pictures for past editions. Continue to share Bayou Tech with coworkers and lab friends.

1. Membership Development……………………………………….Bonnie Jo Taylor

* Report submitted
* Bonnie Jo and Deborah Fox working on membership renewal letters.
* Sent emails to 54 lapsed members starting with those not renewed after July 2015. Five lapsed members with bad email addresses will be contacted with hard copy mail.

1. Finance………………………………………………………………………….Patsy Jarreau

* Report submitted (budget)
* Spring meeting had increased convention to $1000 because $2000 is put out every other year.
* Joette Taylor reported no changes to budget.

1. Government Affairs……………………………………………………….Cheryl Caskey

* No activity in government affairs since spring meeting to report.
* Clinical lab fee schedule will be biggest issue for upcoming legislative symposium.

1. P.A.C.E.………………………………………………………………………….George Roberts

* No report

1. Bylaws…………………………………………………………………………..Vanessa Johnson

* No report

1. Student Forum & Young Professional Advisor……………….Norma Bivona

* Norma expressed that she is happy to take this position as young people are her passion.
* Will be mentoring someone to the position. Gretchen Brocksmith was suggested as next advisor.

1. Student Forum Chair……………………………………………………..Anna Cavalier

* Report submitted
* ULM students to attend Area II upcoming meeting.
* LSCLS students recognized in Bayou Tech for attending national meeting in Atlanta.
* Participating in contacting lapsed state members.
* ULM students had fundraiser to support the university’s MLS society.
* ULM MLS program is relocating to Sugar Hall next semester. Move will possibly adversely affect the number of students joining the program in the future.
* Currently developing Louisiana-MLS themed t-shirt for student fundraiser.

1. Young Professional Chair……………………………………………….James Gardner

* Report submitted
* Working with Student Forum officers and New Professional/New Members to call/send emails to lapsed student and new professional members.
* Working with recent graduates in area to create an interactive and hands-on case study for use as recruitment tool for local high school presentation. Once complete this case study will be available for anyone to use.

1. Old Business

* No old business to discuss

1. New Business

a. Bylaws and SOPs

* Will submit bylaws and SOPs to National using new template.

b. LSCLS goals for 2015-2016

* Contact lapsed members to ascertain why they had not renewed.

1. Adjournment

* Motion to adjourn at 19:35 by Stephanie Blackburn
* Seconded by Norma Bivona.

gkb 10/20/15