Minutes

LSCLS Board Meeting

May 1, 2014

Lynda Britton, Secretary

Minutes Committee: Mary Mitchell and Amanda Saucier

1. Meeting was called to order at 8:07 AM by Stephanie Blackburn, President. There were 30 members present.
2. Secretary: Minutes of the August 24, 2013 meeting were accepted.
3. Treasurer: Joette Taylor submitted a written report and report. Income in 2013 was $10, 888, which is up significantly from 2012. The interest rate on the CDs is only 0.375% with no relief in sight. Expenses are within the budget, with the exception of website maintenance, which had the $211 domain name fee, which occurs every 5 years. ASCLS dues are on par with last years.
4. President’s Report: Written Report Submitted. Membership has decreased. Request for Ideas from the society to increase membership. 2015 LSCLS/ASCLS-MS meeting will be April 13-16 at the Shreveport Convention and Hilton Hotel in Shreveport. Cheryl Caskey will serve as Convention Chair. Conference call was a success. Good turnout and we hope to repeat in early August.
5. President Elect’s Report – No Report
6. Past President’s Report – No Report
7. Region VII Report – Karen Chandler. ASCLS is trying several innovative ways to increase membership since the national membership is down. There is a problem with online registration they are trying to correct.

A. Pro-ration of dues: Members who renew online between November and February 28th will have reduced rate. Free CEUS will be offered to those who renew by September. 1.

B. Program Directors are encourage to talk to students regarding not joining ASCP after taking the BOC exam but to join ASCLS.

C. Bundled membership, for lab managers and educators--they will receive 1 or 2 registration to the meeting of their choice (ASCLS or CLEC). Less cost than for full membership.

D. Member Reward Program. Nominators of new members receive credit to use on the website.

E. Joan Polansic has left ASCLS and has been replaced by Kerrie Hovis, and Andrea Hickey has replaced Sherry Minor.

F. New Professional and New Member forum committee name has been changed.

G. ASCLS National Meeting for 2014 will be held in Chicago, July 30-August 2

H. Barbara Snyderman and Debbie Shell are running for President Elect.

I. There are four $1000 student travel grants available and two $500 grants.

J. The Student Forum Scholarship deadline is June 1, 2014.

K. Due to the cost of printing, the CLS journal will go to electronic.

L. States are encouraged to submit nominations for Member of the Year.

M. States are encouraged to nominate for the Lifetime Achievement Award.

N. There will be a Management Symposium the weekend prior to the ASCLS National meeting to include new coding regulations, reimbursement, etc.

8. Area I – Linda Hawthorn – No Report

1. Area II – Michele Werner. Area II will need a replacement director as she is President Elect. Rosalee Hendricks will be approached to fill the position. There is a problem in Area II with Membership.
2. Area III – Angie Stewart – No Report
3. Area IV. Becky See – No Report
4. Area V – Ellen Hebert – No Report
5. Area VI – Debbie Fox – There is no local meeting. Michele Warner may have a person in Lafayette interested in the position.
6. Area VII - Patsy Jarreau – No Report.
7. Awards – Maegan Fryday - Received more nominations this year. She encouraged students to nominate. The person who makes the trophies has been very helpful. Maegan nominated Evan Ashley as her Co-Chair. Evan accepted.
8. Nominations – Mary Muslow – Requested an electronic nomination form. Board needs to update the SOP to do it that way. It could be mailed to regular nominators. Maegan asked if it was possible to use survey Monkey, but that would not work from a confidentiality standpoint.
9. Student Bowl - Mary Muslow – There were 26 MLS teams participating in student Bowl. With more teams, there is a need for helpers. With more teams will need to purchase more time clocks, timers and pencils. Mary Muslow thanked Evan Ashley for his help with Student Bowl. Jada Freeland and Tiffany Blackwell volunteered to help with Student Bowl next year. Mary will mentor them.
10. Career Recruitment – Mary Mitchell – Written Report. Additionally, if anyone is asked to prepare a career presentation, there are PowerPoint presentations, videos, and information on the ASCLS website. You can also contact Mary for her presentations.
11. Education and Scholarship – Debbie Wisenor – Written Report. SOP not clear as to the number of scholarships and amount. Only one was given this year for $500.00. Anna Harnan Scholarship is for members allows up to three scholarships, for a total of $900.00. Joy Holm/Bettie Lynn Theroit allows up to two scholarships at $500.00 each. ($250.00 per semester up to 2 semesters and up to 3 scholarships per year.

 It was suggestion, by Vanessa Johnson that there should be a controlled electronic copy of the bylaws that only one person can edit. Patsy Jarreau suggested that we encourage nomination of First Year Professionals.

Lynda Brittonmoved to increase the amount we give for Anna Harnan Scholarship to $500.00 per scholarship for up to 3 scholarships. It was voted on andpassed.

Debbie Wisnor’s report contains a request for action to change CLS to MLS on the scholarships.

1. Web Master – Jessica Lassiter – officially turned over this position to Evan Ashley. Evan will work to bring Mallory McCarty on as assistant to Evan.
2. Newsletter – Evan Ashley – Evan requested that the membership of LSCLS submit articles for the newsletter by May 25. Evan stated that the newsletter provides free ads, (i.e. job postings, student fund raisers, pictures of student bowl), in the newsletter.
3. Membership Development – Deborah Fox & Cathy Robinson – Continue to focus on membership-- we are down 40 members this year.
4. Finance – Patsy Jarreau – The budget item for the president Elect has been increased to $2,000.00.

Joette Taylor stated that government fund change (?) It does not have to be split anymore.

1. Government Affairs – Cheryl Caskey – Written Report. Additionally Cheryl stated that Senator Mary Landrieu has been supportive of our issues. Senator David Vitter will not comment. We need to be aware of the views of our legislators.
2. P.A.C.E. – George Roberts – Student Bowl Judges will receive 2 hours of P.A.C.E. credit certificates, by mail, in a few weeks.
3. Bylaws – Vanessa Johnson reported the 2013 bylaws approval by the Board have not been presented to the membership. Last bylaws are from 2002. Newly approved bylaws: Article 3 – Immediate Past President was added to Board of Directors; New Professional added to the Board; and one year president changed to two years consecutively. New changes are needed: Article 5 – definition of a quorum – 10% physical presence should be changed to allow for phone meetings. Emeritus members can be counted to meet the quorum. Bylaws should redefine quorum to a certain number of the board members present to include:

President

Past President

Immediate Past President or their proxy

plus board members

Percent of Area Representatives or their proxy

Board approves the bylaws, ASCLS Bylaws Committee approves, Membership votes, then publish to all members.

Jessica Lassiter moved to define quorum as 50% of the Board members or their proxy.

Approved.

Vanessa Johnson moved to add “Board of Directors may poll members by other methods (electronically), as currently available”. Approved

Vanessa Johnson moved to “add FYP to section B. Approved

27. Election Results

 Secretary – Amanda Saucier

Area III Rep – Kim Middleton

Area IV Rep – Becky See

Area II Rep – Rosalie Hendrix (for a one year term because she is replacing Michele)

Nominations Committee – Mary Muslow (Chair), Dana Grant, Lee Ellen Brunson

Syrita Steib from LSUNO was elected to Student Forum Chair by the students

Voting for Delegates:

We have 137 members. We can send President, President Elect. Student Forum Rep, &

New Professional, and 4 delegates because Vice President Michelle Werner cannot attend.

The delegates elected were:

Mary Muslow

Mary Mitchell

Debbie Weisnor

Maegan Fryday

(alternate) Vanessa Johnson

New Business:

1. Rocky Stears is stepping down from membership in Clinical Laboratory Association Committee. This committee nominates for Licensure Board. Also pays annual fee for Articles of Confederation. Jessica Lassiter accepted the position.

Gretchen & Maegan have designed a brochure to be given to all LSCLS students which provides appropriate LSCLS information.

Meeting was adjourned at 9:30 AM.