**LSCLS Fall Board Meeting**

**November 17, 2014**

**Conference Call**

1. Call to order……………………………………………….………Stephanie Blackburn
* 5:05pm called to order by Stephanie Blackburn

1. Minutes…………………………………………………………….Amanda Saucier
* Minutes were approved from Spring 2014
1. Treasurer’s Report………………………………………………..Joette Taylor
	* Financial statement through the fiscal year and ended June 2014.
	* Income stated: $22,700, expenses $9,300
	* Total assets stated: $ 74,463
	* Paid early for state meeting.
	* CDs were renewed in September 2014
	* Expenses look good for everyone.
		+ were over for website due to domain registration
	* Nominations were slightly over budget.
		+ Rarely reimbursed
	* Region VII dues were high because they were paid twice in the same fiscal year.
	* Debbie Fox submitted check for $204 account due to closing of BR Society.
		+ It was added to scholarship and education funds.
		+ Karen Chandler suggested holding money for BR society in the event that the BR society is reactivated.
			- Money can be given to them as seed money.
2. President’s Report.………………………………………………Stephanie Blackburn
	* Bi-state meeting plans underway.
		+ Meeting in Shreveport, LA at the Shreveport Convention Center
		+ April 13-16, 2015
	* ASCLS Annual Meeting in Chicago this past summer with good delegate representation
	* Gretchen Brocksmith, Elizabeth Ezeb, and James Gardner were all elected to regional and national positions.
		+ Gretchen Brocksmith: Chair for ASLCS professionals committee
		+ Elizabeth Ezeb: National Student Forum Chair
		+ James Gardner: Regional VII Student Representative
	* LSCLS students have come up with ideas for fundraising to send students to the national meeting
	* Membership – lapsed members were all emailed. 278 emails sent and received. Only 4 members renewed their membership. Stephanie urged program directors to contact students lapsed members.
	* In order to encourage more managers to attend the bi-state meeting, the Delta compliance meeting is being combined with bi-state meeting.
	* Discussed the benefits of membership and how to encourage members to renew.
	* Syrita suggested a short flyer highlighting bullet points or hot topics of what issues or going on right now
	* Debbie proposed developing a task force to discuss how to improve membership.
		+ Michelle agreed to spearhead this task force/group on the issue of membership
3. President-Elect’s Report…………………………………………Michele Werner
* No report but Michele reported that someone has stepped up to host bi-state meeting in Louisiana in 2017.
1. Past President’s Report…………………………………………..Cathy Robinson
* No report
1. Region VII Report………………………………………………….Karen Chandler
* Board meeting was held November 14, 2014.
* National membership numbers are down
* Clinical Lab Expo; working with AACC for the exhibits to reduce fees that will be accrued.
	+ Growth of meetings
		- Certain meeting sites have been determined due to the size; 4 city rotation has been suggested:
			* Philadelphia
			* Anaheim
			* Chicago
			* Wild Card, to be determined
	+ Annual Meeting 2018 will no longer be in Houston.
* Meetings that Elissa attended – report from CLIAC meeting.
	+ Discussed report of mandatory incineration of equipment used to test Ebola positive patients.
* Growth of waived testing, FDA is ignoring that clause because they are not sure what to do.
	+ Risk of erroneous results
* BOC report – specialist qualification will now recognize years as an educator to allow educators to qualify for specialty exams.
* Encouraged mentoring students at state and regional levels
1. Area I Report……………………………………………………….Linda Hawthorne
* No report
1. Area II Report………………………………………………………Rosalie Hendrix
* Being mentored and held a very active meeting recently. Mary Mitchell presented excellent presentation.
1. Area III Report………………………………………………………Kim Middleton
* No report
1. Area IV Report……………………………………………………..Becky See
	* No report
2. Area V Report………………………………………………………VACANT
	* No representative
3. Area VI Report………………………………………………………Deborah Fox
	* No report
4. Area VII Report……………………………………………………..Patsy Jarreau
	* No report
5. Awards……………………………………………………………….Maegan Fryday
	* Deadline for nominees set to March 15, 2015
	* Asked for people to contact companies as potential sponsors; to potentially sponsor awards by an education program – student of the year and educator of the year
6. Nominations Chair…………………………………………………..Mary Muslow
	* No report
7. Student Bowl…………………………………………………………Mary Muslow
	* No report
8. Career Recruitment…………………………………………………Mary Mitchell
	* Enjoyed presenting at Area II meeting; encouraged others to join this.
9. Education and Scholarship………………………………………..Debbie Wisenor
	* Asked Evan about website and how to retrieve documents. Scholarship deadline around March 15, 2015. Will be sending email to all the program directors
10. Web Master…………………………………………………………Evan Ashley
	* Completely down; being redone; working with Jessica Lassiter
	* Hope to have new site live by end of the week
	* Paypal to register for spring meeting
11. Newsletter………………………………………….Evan Ashley & Jessica Lasiter
	* Articles needed – mentioned president’s article and articles needed for students;
	* Gretchen discussed an article on ASCP vs. ASCLS
	* Stephanie asked board members to forward email newsletter to other laboratorians within the profession.
12. Membership Development……………………………Deborah Fox & Mary Muslow
	* Forwarded lapsed member list to Cheryl, Michelle and others
		1. Encourage members to contact others they know personally
13. Finance……………………………………………………………….Patsy Jarreau
	* It was suggested to increase PACE provider fee due to increase in national fee
	* Motion to increase the PACE provider fee to $600 annually by Patsy Jarreau. Seconded by Megan Fryday. No opposition. Motion was passed.
	* Stephanie questioned if Government Affairs could be extended to include student representative who attends Legislative Day.
		1. It was suggested that LSCLS reimburse the following people for Legislative Day: Government Affairs chair, President Elect, and the student representative.
			1. Stephanie will have to check bylaws about this topic (including the student representative).
				1. Stephanie is also suggesting that we make the bylaw retroactive in order to reimburse Gretchen Brocksmith for her 2014 Legislative Day trip.
14. Government Affairs………………………………………………….Cheryl Caskey
	* Written report submitted.
	* Submitted report for preparations of upcoming meeting
15. P.A.C.E……………………………………………………………….George Roberts
	* No report
16. Bylaws………………………………………………………………..Vanessa Johnson
	* No report
17. Student Forum & FYP Advisor…………………………………….Maegan Fryday
	* Waiting on options from the student chair for student forum fundraiser
18. Student Forum Chair……………………………………………….Syrita Steib-Martin
	* James Gardner sent email with LA MLS and MLT program director contacts. Syrita will solicit from program directors to submit one name of a student rep for each program.
	* Goal of fundraiser is to raise funds for student participation
		1. Legislative Day
		2. ASCLS Annual Meeting
	* Syrita has been visiting local education programs to inform students about Student Forum
	* There was discussion about how students should be reimbursed. This is an ongoing discussion.
		1. Maegan Fryday proposed application for scholarship to receive funding for travel depending on the amount of money raised for Student Forum.
			1. Maegan suggested students not be reimbursed/covered for 100% of travel expense
	* Stephanie proposed a task force to be formed immediately following bi-state meeting on how to disperse the money
19. First Year Professional Chair…………………………………Gretchen Brocksmith
	* Fundraiser at meeting raised $134; unsure as to what fund the money was deposited.
	* Proposing a night out where funds are donated to FYP funds.
	* Proposing an auction for review books at the meeting in the hopes to raise more money.
	* Asked for reports regarding current topics in LSCLS/ASCLS from area student and FYP representatives.
		1. Communication between area representatives and student representatives could improve activity of FYPs beyond their first year.
		2. Stephanie proposed organizing these contacts at the spring meeting
	* Debbie Wisenor reported that program directors are limited in their encouragement of this activity.
	* Discussed ideas of how to get FYPs to stay involved
20. Old business:
21. By-laws updates
	* First Year Professional co-chair
		1. Someone to help Maegan and have better communication across the state; will work on this topic at spring meeting
22. New business:
	* Student funding for Legislative Symposium
	* Nominations for CLPC
		1. Several positions are open – MLT, cytotech, and pathologist positions are open.
		2. LSCLS is responsible for nominating for 3 of 4 positions.
		3. Have to send names to Governor’s office
		4. Nominations need to be sent to Patsy at any time; the sooner the better.
		5. Cheryl and Michelle will speak with Miko at Delta Pathology about cytotech nomination
		6. Motion to nominate Beverly Ogden for pathology and Erica LeBlanc for MLT; no objections
		7. Patsy asked if LSCLS would support licensure going before the legislature. It is suggested that we go before the legislature in order to strengthen licensure.
			1. Angela has a good friend who is a state senator with a lot of influence.
			2. Debbie and Joette reinforced that licensure needs to happen this year.
			3. Lots of support will be needed.
	* LSCLS Goals for 2014-15
		1. Renew and increase membership
	* Member submitted papers for spring meeting
		1. Encouraging members to submit papers.
		2. Cheryl encouraged us to get word out now.
23. Adjournment
* Motion to adjourn at 7:10pm by Stephanie Blackburn. Seconded by Maegan Fryday.