

**LOUISIANA SOCIETY FOR CLINICAL LABORATORY SCIENCE
LSCLS EDUCATOR OF THE YEAR GUIDELINES**

Purpose: To recognize outstanding professional achievement of a clinical laboratory science Educator who, in personal and professional life as a member of ASCLS and LSCLS, has demonstrated dedication to the highest professional ideals and concern for the well-being of this fellow man; and who, by outstanding example, has inspired others in clinical laboratory science. Award will be based on specific measurable contributions via evidence submitted to judges.

Eligibility: To be eligible for this award, candidate must:

1. Be a member of LSCLS and ASCLS currently and for the past four (4) years prior to nomination.
2. Be actively involved in the profession of clinical laboratory science and in an educator's role as a bench instructor, education coordinator/program director, college or university educator, or otherwise involved in the education process.
3. Request 3 letters of recommendation (at least one from a student who was taught by the nominee in the last 12 months). The letters should be mailed directly to the Awards Chair. If more than three are received, the first three received will be used for award determination.
4. Must not be currently serving as chair or vice-chair of the ASCLS Education Section of the Scientific Assembly.

Judging: Judging will be based on the following:

1. Presentations to professional activities as lecturer/presenter or workshop faculty.
2. Professional publications.
3. Professional meetings attended.
4. Other LSCLS and ASCLS activities at local, state, regional, or national level, with more emphasis being placed on state activities since this is a state award.
5. Activities in other professional organizations
6. Activities with religious affiliations and civic affairs.
7. Extra degrees or education.
8. Letters of recommendation.
9. Member of ASCLS Education Scientific Assembly.
10. Criteria/point system attached.

Award: A plaque is presented to winner at Awards Ceremony.

Procedure: The nominator is to complete the nomination form, forward it along with the application form to the nominee. The nominee completes the application form and forwards it to the chair of the Awards Committee. Deadlines must be met so decisions can be made and awards secured.

**LOUISIANA SOCIETY FOR CLINICAL LABORATORY SCIENCE
LSCLS EDUCATOR OF THE YEAR
NOMINATION FORM**

I, _____, wish to nominate

_____ for the LSCLS Educator of the Year Award.

I believe the nominee deserves the award for the following reasons: (250 typewritten words or less).

Nominator Signature _____

Address _____

Email: _____ Phone number: _____

**LOUISIANA SOCIETY FOR CLINICAL LABORATORY SCIENCE
LSCLS EDUCATOR OF THE YEAR
INFORMATION FORM**

You have been nominated for Educator of the Year. Please complete this form and return it to the LSCLS Awards Chair at haddox@ulm.edu no later than March 1st, 2024.

Name _____ ASCLS # _____

Address _____ Phone # _____

City/State/Zip _____

Email _____ Years in ASCLS _____

Place of Employment _____

Job Title / Description _____

A. Letters of Recommendation – Request 3 letters of recommendation (from someone other than the nominator) with at least one from a student you have taught in the last 12 months. Faculty recommendations should be on letterhead while student recommendations should be on their own letterhead stationery. The letters should be sent directly to the Chair of the Awards Committee.

B. Presentations to Professional Audiences in the last 4 years - Workshops/Seminars Presented (state/region/national)

Date	Title	Sponsor	Length	Level
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

C. Professional Publications within the last 4 years – Include copy of title page.

C. Professional Meeting Attended in the last 4 years

State	Regional	National
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D. Participation in the Scientific Assembly

Office held:

Date	Office
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Activities (Committees, task force, etc.)

Date	Activity
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F. Other LSCLS/ASCLS activities in the last 4 years (i.e., local or state officer, regional director, national committee) Do not include Scientific Assembly activity here.

G. Civic/Community activities in the last 4 years (i.e., Civic organization membership and office held, religious affiliation and offices held).

H. Award Received relating to Clinical Laboratory Science, Civic, or Religious activities.

**LOUISIANA SOCIETY FOR CLINICAL LABORATORY SCIENCE
LSCLS EDUCATOR OF THE YEAR
GUIDELINES FOR LETTER OF RECOMMENDATION**

(Name of Applicant)

To the Applicant: Please fill in your name and give this form to the people who are writing your letters of recommendations for this award.

To the Evaluator: The person named above has been nominated for the LSCLS Educator of the Year Award. Please fill out the checklist and include a letter of recommendation based on the bullet points listed below the table. When possible, please describe and give examples rather than simply making conclusions about the applicant’s educational abilities.

	EVALUATION OF OVERALL INSTRUCTION	Excellent	Good	Average	Fair	Poor
<u>1</u>	Ability to explain (i.e., test principles, procedures, and workload organization)					
<u>2</u>	Preparedness for teaching.					
<u>3</u>	Knowledge of subject matter.					
<u>4</u>	Sensitive to student needs.					
<u>5</u>	Enthusiasm for teaching.					
<u>6</u>	Accessible for questions					
<u>7</u>	Professionalism; good role model					
<u>8</u>	Overall teaching performance					

- How long have you known this person and in what capacity?
- How does this person relate to others?
- What characteristics do you consider to be the applicant’s principal strengths and talents?
- Oral communication skills

Return this letter directly to the Chair of the Awards Committee listed below and notify the nominee that the letter has been sent.

Awards Chair: Emilea Haddox
haddox@ulm.edu